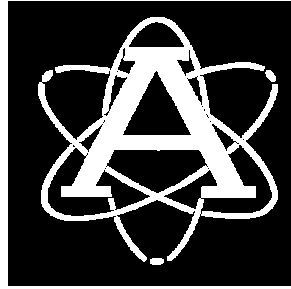


ANNANDALE HIGH SCHOOL PTSA



A-Z PARENT HANDBOOK

Third Print Edition (2011-2012)

Annandale High School
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Annandale HS PTSA
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August 23, 2011

Hello!

Welcome to Annandale High School. We are glad to have your child as part of this community and we welcome your entire family as well.

Annandale High School is home to over 2,500 students coming from more than 80 different countries. Over 50 different languages are spoken in students' homes. Our school is one of the most unique in this county and all of us are very proud of it!

With so many parents and students who are new to the school each year, and with many coming from other countries where school is often very different, we thought it would be good to create a guide that helps parents understand Annandale High School. This booklet is a gift to you from the Parent, Teacher, Student Association (PTSA). It is available in English, Spanish and Korean. We hope to have it translated into other languages in the future.

As the school year begins, we would make one request of you, as a parent: **please encourage and support your child in his education.** What does this mean? It means making sure your child knows his first priority is to be a good student. Supporting your child means making sure he does his homework and studies for tests. It means making sure your child has regular meals and enough sleep. It means making sure that the school administrators have a way to contact you (through email or phone) and that you contact your student's teacher(s) if you have a concern or something you want to talk about.

At Annandale High School, supporting your student's education also means encouraging your child to try something new at school and helping with that activity. That means your child might try:

- playing a musical instrument in the band or orchestra,
- singing in the choir,
- learning to spin a rifle in Winter Guard,
- joining the Model United Nations club,
- performing in a play,
- trying out for a sport that might be new to your family - like Tennis, Swim/Dive, Golf, Lacrosse or Baseball. Or Field Hockey, Softball, Gymnastics or Volleyball.

All of these activities help students grow into adults who are physically active, who know how to work as part of a team/toward a group goal, who know how to manage their time. Most students report they get better grades and have more energy when participating in these "extra-curricular" activities as part of high school. And it is often through these activities that life-long friendships are formed.

The PTSA is all of us, working together to keep Annandale High School strong. I hope your student will take advantage of all the school has to offer, and that you will also lend your support to the school. Please feel free to contact me at any time.

Most sincerely,

Emily Slough

President, AHS PTSA

president@annandalehsptsa.org

(703) 451-4439

2011-2012 FCPS School Year Calendar:

September 6 - School Begins

October 10 - Columbus Day Holiday

November 4 - First Grading Period Ends*+

November 7 – 8 - Student Holidays

November 23 - Students Released 2 Hours Early

November 24 - 25 - Thanksgiving Break

December 23 - January 2 - Winter Break

January 16 - Martin Luther King, Jr.'s Birthday Holiday

January 27 - Second Grading Period Ends*+

January 30 - January 31 - Student Holidays

February 20 - George Washington's Birthday - Presidents' Day Holiday#

March 30 - Third Grading Period Ends*+

April 2 - 6 - Spring Break

April 9 - Student Holiday#

May 28 - Memorial Day Holiday

June 14 – Graduation (AHS)

June 19 Last Day of School*+ #N

*	Schools are open.	Makeup Day Schedule	
+	Report cards are provided to parents at the end of each grading period and at the end of the school year.	<u>Days Missed</u>	<u>Makeup Days</u>
		1 - 3	No makeup required
		4	February 20
		5	April 9
		6	No makeup required
		7	June 20
		8	No makeup required
		9	June 21
		10	No makeup required
		Date for the last day of school may be earlier or later depending on unanticipated events.	
#	Date subject to change if more than three school days are lost because of inclement weather.		
N	Early release on the last official day of school.		



A-Blast. AHS’s award-winning newspaper, produced by AHS journalism students and printed in partnership with The Washington Post. There are 14 issues each year. Students can pick up free copies in the front lobby of AHS. Subscriptions are also available for home delivery. Go to www.theablast.org.

Academy programs. An academy is a center within an existing HS that offers advanced technical and specialized courses that successfully integrate career and academic preparation. AHS does not house an Academy; however, 6 other FCPS HS’s do, and AHS students may choose to attend academy classes during the regular school day (transportation is sometimes provided by FCPS). Go to <http://www.fcps.edu/DIS/OCTE/academies/index.htm> for more information.

After School Programs (see Clubs and Activities)

All-Night Graduation Party. Held the evening of graduation in June (typically at a nearby recreation center), this drug- and alcohol-free celebration for graduating seniors is sponsored by the PTSA, and the costs are partially underwritten by mulch sales and the “Phantom Ball” (see page 10). Tickets for the ANGP are sold well in advance and are available on-line at <http://www.annandalehsptsa.org/fundraising/13-all-night-graduation-celebration.html>.

Annandale Neighborhood Center (ANC). The Fairfax Co. Government and FCPS partner to operate a Neighborhood Center in Annandale. The center is housed behind AHS in a trailer unit. The work of the Neighborhood Center focuses primarily on strengthening family relations, promoting social and emotional health and well-being, supporting the education and development of student(s) and youth, and developing community engagement and leadership development. ANC is operated by Alternative House.

Antenna (AHS Yearbook – see Publications).

Apple Federal Credit Union (or Atom Branch).

Apple FCU operates a student-run branch in the AHS cafeteria. Student-run branches provide services for the student body, faculty and staff of each high school in which they are located. The program provides the opportunity for advanced accounting students to work in financial institutions operating inside their schools. Parents and family members may also open Apple FCU accounts. The Atom Branch is open White days (Tuesday/Thursday or Wednesday/Friday), but always closed on Mondays. The hours of operation are from 10:26am – 12:25pm (during lunch periods).

Assistant Principals. Assistant Principals are assigned specific departments and grades to oversee, as well as disciplinary oversight of a section of the student body. The assignments – in part - are as follows:

ASST PRINCIPAL	CLASS OVERSIGHT	STUDENT DISCIPLINE
Aaron Schneider		A-CI
Joe Thompson	Freshman	Cm-Ho
Jamie Carayiannis	Sophomore	Hp-Moo
Pam Gravitte	Junior	Mor-Sav
Donna Higgins	Senior	Saw – Z

Athletic Participation. All AHS students in good academic standing may try out for athletic teams at AHS. Tryouts are generally held in early August for Fall sports; Winter sports tryouts occur in late November; Spring sports tryouts are in February. Students are notified of these opportunities via Daily Announcements. For the 2011-2012 school year, there is a \$100 fee for each VHSL sport played, payable after the student is selected for the team.

In order to receive a Varsity Letter, the athlete must be a member of the Varsity team the entire season, maintain a satisfactory GPA (2.0 is generally the minimum), and return their equipment and complete uniform at the end of the season. Freshmen and JV players will receive a certificate of participation.

Abbreviations Used in this Document:
 AHS = Annandale High School
 ES = Elementary School
 FCPS = Fairfax Co. Public Schools
 HS = High School
 MS = Middle School

You can also access this handbook on-line at www.annandalehsptsa.org.

Atom Branch (see Apple Federal Credit Union)

Atom Time. W4 will begin with a 30 minute block every WHITE day (except on Collaboration Days) where students will report to an assigned teacher. During this time, administrative tasks and school wide lesson plans will be delivered. Following that 30 minute period, students will report to ATOM Time. During ATOM Time, students will either be directed to remediation or will be able to access enrichment opportunities within our building based upon academic, behavioral and attendance criteria.

Attendance. If your student is going to be late or absent, you must contact the Attendance office at 703-642-4151 as soon as possible. For an out of school appointment during the school day, please send a note in with your student to bring to the Attendance Office at the beginning of the school day. You must come into the school, present a photo I.D. and sign your student out at the Attendance Office for their appointment. For more information, go to

<http://www.fcps.edu/AnnandaleHS/Attendance/atten.htm>.



Back to School Night. This event (scheduled for September 21, 2011 at 6pm) is for parents/guardians of all students at AHS. Parents are strongly encouraged to attend. Attendees will follow a modified version of their student's daily schedule, meeting the teachers and other critical staff members, and learning about curricular goals and expectations.

Band Performances. Go to <http://annandalebands.org/calendar.html>.

Bell Schedule (Regular). School begins at 7:20am and ends at 2:00pm. Buses leave at 2:10pm.

RED DAYS

7:20-8:46	Period 1
8:53-10:21	Period 3
10:28-12:27	Period 5 (and Lunch)
12:34-2:00	Period 7

WHITE DAYS

7:20-8:46	Period 2
8:53-10:21	Period 4 Atom Time
10:26-12:25	Period 6 (and Lunch)
12:32-2:00	Period 8

Bistro ("The Bistro"). The Bistro is AHS's "restaurant," part of the Culinary Arts Program. They serve a three-course lunch at the Bistro on selected Thursdays. The students prepare, serve and treat you to a meal as fine as one you would have at any high-end dining establishment. The Bistro also caters for the public, and once a year hosts a 5-course fixed price dinner as a fundraiser. To be placed on the email distribution list for lunch, please email CGlonginer@fcps.edu.

Blackboard (also known as 24-7 Learning). This online resource allows FCPS to extend learning beyond the traditional school day and beyond school facilities. Students, parents, and teachers are invited to use FCPS 24-7 Learning to access homework and classroom assignments, view class calendars, explore links to enrichment activities, and much more. Go to <http://fcps.blackboard.com/webapps/portal/frameset.jsp>

Block Scheduling (aka "Red" & "White" days). AHS students do not attend all classes every day, but follow a "Red" and "White" block schedule. On Red Days, students attend Periods 1, 3, 5 and 7. On White Days, students attend Periods 2, 4 (Atom Time), 6 and 8. (see also **Bell Schedule**)

Building Hours/Access after Hours. The main office and student services office is open from 7am-4pm daily. Classrooms and storage areas (orchestra, band) are often locked by 2:30 or 3pm as staff/faculty depart. The building is often open until at least 6pm (if not much later, depending on the day) due to community activities and sports events.



Cafeteria. Breakfast begins at 6:45 a.m. Lunch is served according to school schedule (see **Lunch Periods**). The cafeteria can be reached at 703-642-4121. Daily menu selections are posted on the Daily Announcements emails. You can also download a copy of the monthly menus from http://www.fcps.edu/fs/food/food_at_school/.

Calendar of Events. School events are posted on the school website: <http://www.thezonelive.com/zone/public/6/schoolHome.asp?i=15480>. Clicking on “Calendar” on the left will take you to a calendar that is viewable by day, week, month or year. Go to <http://www.annandaleatoms.com/index.cfm?action=main.calendar> to see AHS sports events.

Career Center. The Career Center is located in the Student Services Suite. Students can find resource materials such as college catalogs, career information, job information, and other career-related information. Students may use the Career Center during Atom Time, lunch periods and after school. The Career Center is open on Thursday evenings from 6:00 to 8:00 p.m.

Cell Phones. A student may possess a cell phone while at school, but it must be turned off, out of sight, and used only with a principal’s authorization. If this rule is not followed, the phone will be confiscated and returned after 2:00pm to the student’s parent or guardian (not to the student).

Choral Performances. AHS has several award-winning choral groups. A list of performances for 2011-2012 can be found on their website at <http://www.annandalechoirs.org/calendar/monthlycalendar/2011/08/18/-html>.

Class Schedules (individual). Students begin the process of selecting classes for the next school year in February. Individual schedules will be handed out at AHS to students/parents/guardians 7-10 days prior to the first day of school. Students may ask to switch classes or change their schedules; however, some classes (IB and pre-IB) require a teacher’s

consent and cannot be dropped until the end of the quarter.

Clausen Hall. Named for one of AHS’s former principals, Don Clausen, Clausen Hall (also known as “The Lecture Hall”) is located just off the main corridor, around the corner to the right from the main office.

Clubs and Activities. For a comprehensive list of sports, clubs, extra- and co-curricular activities, go to <http://www.fcps.edu/AnnandaleHS/StudentActivities/studentact.htm>.

Collaboration Day. Teachers hold a “collaboration” day on select dates throughout the year (roughly twice a month). On these days, the teachers hold departmental meetings from 7:15am to 8:20am. During the first semester of the school year, freshmen must arrive to school at the regular time and will participate in a mandatory Freshman Transition Program. Sophomores, Juniors and Seniors (and – after first semester – freshmen) who ride a bus or arrive at school before 8:20 a.m. must report to the Main Gym until the warning bell rings at 8:20 a.m. For more details on Collaboration Day protocol, visit <http://www.fcps.edu/AnnandaleHS/collaborationprotocol.htm>.

The Collaboration Program dates for 2011-2012 are as follows:

Wed. September 7	Wed. January 11
Wed. September 21	Wed. January 18
Wed. October 5	Wed. February 1
Wed. October 12	Wed. February 15
Wed. October 26	Wed. February 22
Wed. November 9	<u>Fri.</u> March 9
<u>Mon.</u> November 21	Wed. March 21
Wed. December 7	Wed. April 18
<u>Mon.</u> December 19	Wed. May 2
	Wed. May 16

Courier. The *Courier* is the quarterly newsletter published by the AHS PTSA. All editions are posted online at www.annandalehsptsa.org. A paper copy of the *Courier* is handed out at Packet Pick-Up in late August to all families, and all 3 subsequent editions (November, February, May) will be handed out to students with report cards.

Counselors (see School Counselor)

Course Catalogue. The AHS Course Catalogue for the 2011-2012 school year is available online at <http://www.fcps.edu/AnnandaleHS/documents/catalog.pdf>. The catalog for 2012-2013 will be available in February 2012 when the students begin choosing courses for the following year.



Daily Student Bulletin(s). Each new school year, parents should electronically update the information on their student's Emergency Care form using the WeCare@School link on the parent's Blackboard/24-7 Learning account (please remember to hit "Submit" when you are done editing). This information, when submitted electronically, is used by AHS and FCPS to send email bulletins, including the daily student bulletin, PTSA notes, and emergency announcements.

Dance Policy. Dances are planned and coordinated by the SGA and the Activities Director. The dances are open to AHS students and their dates; however, dates who are non-Annandale students must be registered in the main office prior to the day of the dance. All dances end by 11:00 p.m.

Delayed Openings/Closings. Delayed openings and closings are posted on the FCPS website. If you register through Keep in Touch (KIT) at www.fcps.edu/kit and chose the KIT Plus option, you will also receive e-mail and/or text notification. If the school opening is delayed, the students will follow a modified schedule.

Dress Code. Any clothing that interferes with or disrupts the educational environment is unacceptable. Clothing with language or images that are vulgar, discriminatory, or obscene or clothing that promotes illegal or violent conduct, such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats such as gang symbols is prohibited. Clothing should fit, be neat and clean, and conform to standards of safety, good taste, and decency. Clothing that exposes cleavage, private parts, the midriff, or undergarments, or that is

otherwise sexually provocative, is prohibited. Hats are not permitted to be worn inside the school building.

Parents of students requiring accommodation for religious beliefs, disabilities, or other good causes should contact the principal. Students not complying with this code will be asked to cover the non-complying clothing, change clothes, or go home. Repeated infractions will result in disciplinary action.



Electronic devices. Electronic Devices are expensive and easily lost or stolen. They would be best left at home. Devices that are brought to school must be turned off during school hours and stowed securely in the student's locker. Any electronic devices that are found will be confiscated and turned in to the Safety and Security Specialist. The parent/guardian will be required to retrieve the device from the Safety and Security Specialist after 2pm.

Emergency Care Information Form. All students are required to have an Emergency Care Information Form on file. Forms can be obtained online at <http://www.fcps.edu/DIT/forms/se3.pdf>. It is best to complete this form online by logging onto the parent's Blackboard/24-7 "Parent View" account and then entering the information under "WeCare@School." (Remember to hit "Send the Form" after filling in/editing the form).

Extra-Curricular Activities (see Clubs and Activities)



Fees. Fees are collected during the first 2 weeks of school for gym uniforms (for new students), and some classes may require additional fees for certain supplies. IB/AP testing fees will be collected in November; VHSL sports fees will be collected after teams are formed each season.

FLEX Period (see “Atom Time”)

Forgotten Items (items left at home, items left at school). If your student leaves an item at home, you may bring it to the school and leave it in the main office (labeled). If your student leaves an item at school, please note the Building Hours are 7am-4pm, and many classrooms and storage areas are locked shortly after the school day ends at 2pm.

Freshman Orientation. This special program for freshman students and their parents is held the Friday before school begins. Buses are sent into the feeder neighborhoods and students are transported to AHS in the morning. They meet with school administration and get an opportunity to visit all of their classes. Parents meet separately with administration, PTSA and faculty.

Freshman Transition Program. During the first semester on Collaboration Days (see **Collaboration Days**), Freshmen must arrive at school at the regular time to participate in a special program. Topics will vary.



Gold (or Red) Cards. All AHS athletes participating in a fall sport are expected to sell these cards (discount cards with local, regional and national savings) to help support their sport. Cards are sold in August to friends and neighbors in the communities around AHS. Winter/Spring athletes use other fundraising approaches.

The county funds coaches’ salaries, utilities, and some transportation for athletes, and the new \$100 fee goes to the county to help offset these costs. Uniforms, field maintenance, balls, etc. all come from funds raised by the school/students (i.e, Gold cards and other fundraisers).

Grading Scale. The Fairfax County grading scale is as follows:

A	(93-100) = 4.0	C-	(70-72)=1.7
A-	(90-92) = 3.7	D+	(67-69)=1.3
B+	(87-89) = 3.3	D	(64-66)=1.0
B	(83-86) = 3.0	F	(below 64)=0
B-	(80-82) = 2.7		
C+	(77-79) = 2.3		
C	(73-76) = 2.0		

Advanced Placement (AP) courses and specified International Baccalaureate (IB) courses shall be weighted for students who pass the course and complete the accompanying AP or IB exam by applying an additional 1.0 quality point to the quality point value assigned to the final grade. Certain dual enrollment courses that have a prerequisite Advanced Placement course also receive a 1.0 quality point. For example, a final grade of A in an AP course shall receive 5.0 quality points for purposes of calculating GPA. An exception occurs if a grade of F is assigned.

High school credit-bearing honors courses in mathematics, science, English, and social studies receive a 0.5 weight. For example, a final grade of A in an honors course receives 4.5 quality points for purposes of calculating GPA.

The pass grade for pass-fail courses shall not be included in the computation of GPA; the fail grade shall be included.

A student’s GPA shall be determined by dividing the total number of quality points earned by the number of courses attempted. The GPA shall be reported to three decimal places (thousandths). Each high school will be provided with a percentile rating of GPA’s for estimating class rank for individual scholarships or military applications that require this information. High schools will not calculate a numerical class rank other than this percentile ranking.



Hall passes. Any student who leaves the classroom during class must have a written hall pass issued by the teacher.

Homecoming. Homecoming celebration is held in October. During the week, students have fun dressing up in different ways for school (such as Twin Day, Facepaint, Superhero Day, Dress Like a Star Day). There is a home football game on Friday night, class float competition, the election of the Homecoming King/Queen (and their court), and the Homecoming Dance is held the Saturday of that week. AHS alumni often attend the football game and hold events in conjunction with this celebration.

Honor Society(s). AHS is a chapter member of the National Honor Society.

<http://www.fcps.edu/AnnandaleHS/StudentActivities/NHS/index.htm>. Students will be notified of their eligibility to apply to the National Honor Society. Induction takes place in November,

There are various other honor societies that eligible students can apply to join, including:

- DECA Honor Society
- French Honor Society
- Latin Honor Society
- Math Honor Society
- National Art Honor Society
- National Business Honor Society
- Quill & Scroll Honor Society for HS Journalists
- Science Honor Society
- Social Studies Honor Society
- Spanish Honor Society
- Thespian Society
- Tri-M Music Honor Society



Interims (see Report Cards)

International Baccalaureate (IB) Program. Every high school in Fairfax County offers advanced academic programs – International Baccalaureate (IB) and/or Advanced Placement (AP) classes.

AHS is an IB school, offering the IB Middle Years Program certificate, individual IB class certificates as well as the full IB diploma. There are also a few AP classes offered. For more information, go to <http://www.fcps.edu/AnnandaleHS/MYP/index.htm> and <http://www.fcps.edu/AnnandaleHS/IB/main.htm>.

Heritage Night. Held each spring, Heritage Night is one of the most popular events at AHS. This multi-cultural, much-anticipated evening of performances by AHS students and cultural groups showcases AHS’s unique diversity. Tickets are sold in advance and at the door.



Jock Lobby. The “Jock Lobby” is the open/common/gathering area just outside the main gymnasium, at the far west end of the school. Men’s and Women’s Locker rooms are also near this location. Exit/entrance doors into and out of the jock lobby face the school’s athletic fields, tennis courts and track.



Keep In Touch (KIT). The KIT system is the main electronic communication system for FCPS. Two subscription levels (both are free) are available – KIT Basic and KIT Plus. Through KIT Basic, information is distributed regarding closings and delayed openings, emergency announcements and attendance messages. Signing up for KIT Plus allows you to receive information specifically from up to 5 FPCS schools, and you can also sign up to receive PTSA updates, information about boundary studies and other county-wide initiatives and issues. Go to www.fcps.edu/kit to sign up and/or update your subscription.



Late Buses. Late Buses are free and provided for students staying after school to meet with faculty or participate in extra-curricular activities. Late busses leave AHS at 4:30pm on Wednesday afternoons to return students to their neighborhood stops.

Library. AHS has an excellent library. The hours are 7:00am-3:00pm Mon-Thursday; 7am-2:45pm on Friday. Students may check out books (using their student ID #) for up to 3 weeks. There are no fines, but students' check-out privileges will be suspended until books are returned. Go to <http://www.fcps.edu/AnnandaleHS/Library/index.htm>.

Locker Assignments. Lockers are assigned on a random basis. Students receive their locker assignments only after they return critical paperwork (requiring parent/guardian - and sometimes student - signatures) either at Packet Pick-Up or at the beginning of the school year. These forms include: Emergency Care Form, Attendance Policy, Health Information Form, Honor Code Pledge, FCPS Participation Policy and Student Responsibilities & Rights.

Lost Items

Replacing lost textbooks. The textbook will need to be paid for before a new one will be issued; if the lost book is subsequently found, family may be reimbursed.

Replacing lost library books. Students must pay for the lost book.

Lost & Found. Found clothing bin is in the cafeteria; items of value (glasses, jewelry, electronics) are brought the main office. Unclaimed items are eventually donated to a local charity.

Lunch Payment. High School lunch costs \$2.75/student. Parents are encouraged to prepay for school meals for the month, week, or day. ES, MS and HS students use school-issued cards and Personal Identification Numbers (PINs). Parents may specify how payments are to be used by their student(s) - lunch and breakfast only, or lunch and a la carte snacks.

Parents have 2 options for pre-payment:

- **Online** myLunchMoney.com
Easy-to-use, convenient, private, and secure. There is a convenience fee. Parents can check the fund account and usage anytime from the home computer or phone.
- **Check** written to Annandale High School Food and Nutrition Services. A detailed printout of student purchases is available upon request.

Balances from the previous year remain in the student account and are moved to the new school for graduates to middle and high schools.

Lunch Periods. When your student eats lunch depends on what type of class they have for R5 or W6. Information will be provided in the welcome packet that contains the student schedules for the year, which are to be picked up in late August.

Lunch Schedule	
A Lunch	10:28 - 10:56
B Lunch	10:56 - 11:26
C Lunch	11:26 - 11:56
D Lunch	11:54 - 12:27



Map of the School Building (see back pages of this handbook). Maps are provided in the student packets provided with student schedules in August. Maps can also be obtained from the main office.

Medications at school (see Nurse/Clinic)

Menu(s). Daily lunch menu selections are posted on the Daily Announcements emails. You can also download a copy of the monthly menus from http://www.fcps.edu/fs/food/food_at_school/.

N

Nurse/Clinic. The clinic is open from 7:20 am to 2:00 pm daily. Students who need to visit the clinic must have a teacher's pass from the class from which they are dismissed. If the clinic aide determines that the student needs to go home, they will contact the parent/guardian to make arrangements. The clinic aide uses the information on the Emergency Care Information Form to contact the parent/guardian; therefore it is very important to have accurate and up-to-date information on file (Emergency Care forms can be updated on-line through the parent's Blackboard account, using the WeCare@School link).

Students are not permitted to bring over-the-counter or prescription drugs to school without going through the clinic. If a student needs to take a medication (whether prescription or over the counter) during school hours, a parent/guardian must submit a completed medication form along with the medication *in its original bottle* to the clinic.

O

Orchestra Performances. A list of orchestra performances can be found at <http://www.fcps.edu/AnnandaleHS/Orchestra/homepage.html>.

P

Packet Pick-Up. Packet Pick-Up refers to the 2 days prior to the beginning of school (generally the Thursday/ Friday of the 3rd week of August) when students/parents can come pick up student course schedules, turn in paperwork and accomplish other tasks related to the beginning of the school year.

Parent Liaison(s). Parent liaisons connect families with the appropriate personnel within the school or the community in order to meet the child's needs. Parent liaisons also work with parents to help them become comfortable communicating with staff members and participating in the PTSA and school activities. Liaisons are available to assist parents who speak Korean, Spanish, Vietnamese, , and French. Contact Assistant Principal Pamela Gravitte at 703-642-4218 or see <http://www.fcps.edu/AnnandaleHS/ParentResources/parentliaisons.htm>.

Parent/Teacher Conferences. Should you wish to arrange a meeting with your student's teacher(s), please contact your student's counselor in the student services office (see **School Counselors**).

Parent Teacher Student Association (PTSA). The PTSA meets on the third Tuesday of each month (except in September, when the meeting is held the second week). The PTSA provides supports to families, staff and students through funding of student and faculty programs, parent education and various activities throughout the year. The PTSA also publishes a quarterly newsletter and provides up-to-date information about many issues on the PTSA website, found at www.annandalehsptsa.org.

Parking. Parking is limited at AHS. Student parking passes are awarded primarily to seniors through a lottery system (also noted are good attendance, good grades, good behavior and no financial obligations outstanding). Only one parking space will be issued to a family. Applications for parking tags will be made available during the first week of school and must be turned in by Sept. 9th. Parking spaces will be awarded on Sept. 14th. If a student is awarded a parking space, a \$200 fee, established by the School Board, must be paid.

P.E. Uniforms. All students who participate in PE classes (mandatory for Freshmen and Sophomores) are required to wear the school-mandated PE uniform. Information regarding the purchase of PE uniforms will be made available during the first week of school.

Phantom Ball. The “Phantom Ball” is a fundraiser sponsored by the PTSA, and proceeds are used to help offset the costs of running the All Night Graduation Celebration. Every AHS family will receive an invitation to the Phantom Ball in February/March. The idea is that families would donate the cost of attending this *imaginary* ball (a dressy dinner/dance) to the PTSA.

Prom. The senior prom is organized by the senior class leadership each year. It is generally held in May at an offsite location.

Publications. AHS students produce numerous publications throughout the year, including the yearbook, newspaper and literary magazine. The publications are open to all students who wish to contribute. Further information can be found at <http://www.fcps.edu/AnnandaleHS/StudentActivities/studentact.htm>.



Report Cards and Interims. Student achievement is reported midway through each of the 4 academic quarters of the school year (Interim) and then at the end of each quarter (Report Cards). These reports will be given to the students during R7 or W8, except for the final report card which will be mailed to the student’s home in late June. Reminder phone calls are made to students’ homes to alert parents to the availability of these reports.

Begin Quarter	Interim Distributed	End Quarter	Grades Distributed
1 st Qtr Sept. 6	Oct. 7	Nov. 4	Nov. 11
2 nd Qtr Nov. 9	Dec. 15	Jan. 27	Feb. 3
3 rd Qtr Feb. 1	Mar. 7	Mar. 30	Apr. 12
4 th Qtr Apr. 10	May 10	June 19	June 26



Safety/Security. The Safety and Security specialist can be reached at 703-642-4240. A School Resource Officer, who is employed by the Fairfax County Police Department, is also assigned to AHS. He can be reached at 703-642-4116.

School Counselors. Students are assigned to Guidance Counselors by student last name. Students may request to meet with their counselor at any time by contacting the guidance office.

COUNSELOR	STUDENT LAST NAME	TELEPHONE
Hickman	A - Bec	Ext 4375
Templer	Bed – Da	Ext 4125
An	De – Gon	Ext 4130
Foliaco	Goo-Kal	Ext 4133
Schaefer	Kam-Map	Ext 4132
Valencia	Mar-Nh	Ext 4127
Raffaelli	Ni-Ris	Ext 4128
Wheeler	Riv-Ta	Ext 4129
Lockard	Te – Z	Ext 4131
Reyes	SAM Prog.	Ext 4221

School Nurse/Clinic (see Nurse)

Season Passes for Athletic Events. Students may purchase all-sports passes through the school Athletic Office. Parents and community members can purchase season passes for AHS athletic events by filling out the form provided in student packets, or by going to the website www.annandaleatoms.com.

Senior Reflections (Baccalaureate Ceremony). This ceremony for seniors is held the night before graduation. Voluntary, student-designed presentations – which range from musical, to oratory, to spiritual – make up the evening program.

Sports Events/Calendar. The sports events calendar is located online at www.annandaleatoms.com. The Athletic Department maintains a message hotline for information regarding scheduled practices, games, cancellations and other information related to AHS athletics. The hotline phone number is 703-883-4700.

Social Worker. AHS has a full time social worker. She can be reached at gale.grindstaff@fcps.edu.

Student Handbook. The Student Handbook is available online at http://www.thezonelive.com/zone/02_SchoolStructure/VA_AnnandaleHS/handbook.pdf.

Student ID Card. Each student at AHS receives a student ID card after their pictures are taken in September. This ID card is required for admission to sports events. Students should go to the security office if their ID is lost or stolen.

Student ID Number. Each student in FCPS has a numerical ID. This number does not change while the student is enrolled in FCPS, regardless of the school(s) he/she attends. Students should memorize this number as it is used for initial access to Blackboard and is used as a PIN for the cafeteria lunch program (to purchase meals) and for borrowing library books.

Summer Program. The FCPS summer school program for high school students provides opportunities at base schools for credit recovery, ESOL, SOL test remediation and testing for Fairfax County Public Schools students only. FCPS and eligible non-FCPS students can earn first-time, new course credit through the high school Online Campus Program.

Supply Lists. Teachers provide class supply lists/requirements the first week of school.



Tag Day. The Orchestra and Band students at AHS each spend one Saturday per year canvassing neighborhoods within the AHS attendance zone, soliciting donations. Many parent volunteers are needed to help drive groups of students. If a homeowner is away, a Tag or envelope is hung on the front door to notify the homeowner of the opportunity to donate. Funds raised on Tag Day are very important to help supplement our performing arts program – funds are used for a variety of

purposes, but always to support music education for all students in that program.

Teachers/Staff. The list of e-mail addresses for the faculty and staff is available online at <http://www.fcps.edu/AnnandaleHS/ParentResources/annandalehs.htm>.

Theater Performances. AHS’s drama department puts on several productions each school year. In the fall, willing participants representing their school class (Freshmen, Sophomores, etc) compete in “Class Acts” to see which class will win the top prize for their one-act performance. A fall play is generally performed in November/December, followed by the Winter Play (for children) in late January/February. The spring musical - often featuring a multi-generational cast - is held in late April, and a Tiny Tots concert is held in Winter or Summer. In addition, each class performs one or more shows open to the public along with an annual drug awareness play performed for the students. For this year’s calendar, go to: <http://www.fcps.edu/AnnandaleHS/Theater/index.htm>

Translators (See Parent Liaisons)

24/7 Learning, 24/7 Parent View (see Blackboard)



VHSL (Virginia High School League). Based in Charlottesville, VHSL is the guidance organization for most high school sports.

Visitors. All visitors to AHS – including parents – must check in at the main office to sign the visitor log and receive a visitor’s pass.



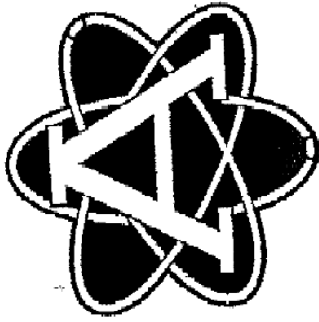
Weather Closings. Any decision regarding school closings is communicated to all local radio and TV stations and is posted on the FCPS website at www.fcps.edu. You can also choose to receive text updates through the KIT system. Please do not phone the school for information.

Website. You can access the AHS website at www.fcps.edu/AnnandaleHS. The PTSA website is accessible at www.annandalehspta.org. The athletic program website is accessible at www.annandaleatoms.com.

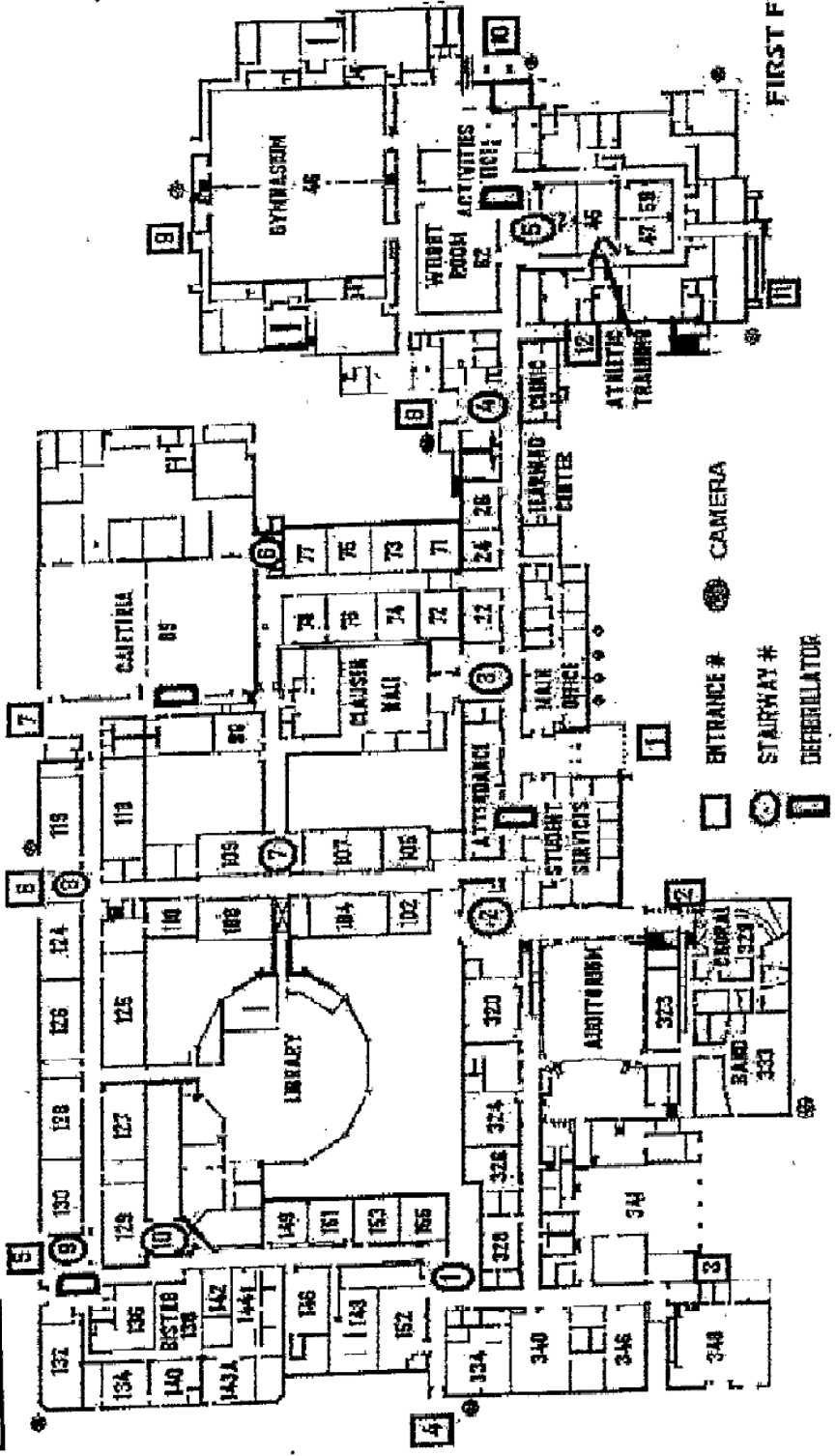
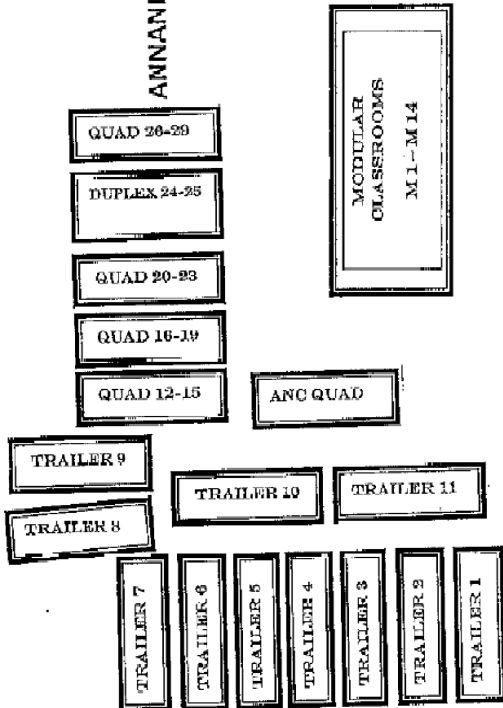


Yearbook (The Antenna) (see Publications)

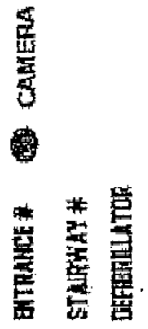




ANNANDALE HIGH SCHOOL



FIRST FLOOR PLAN



ANNANDALE HIGH SCHOOL

